

**Westfield Farmers' Market  
Vendor Application 2022**

Thank you for your interest in the Westfield Farmers' Market.

The Market will run for 21 weeks, from 12:00 to 5:00 pm every Thursday from June 2 through October 20, 2022.

Please read the Market Rules carefully and complete the application fully. Use the back of the page if you need more room to write. Even if you have previously participated, we ask that you **complete the application in full**. Vendors must reapply each year to express continued interest in participating in the Market. Your space is not guaranteed without a completed application and registration fee.

We are primarily a producers' market. That is, preference is always given to vendors who make, grow, produce, or create their products themselves, or are knowledgeable representatives of local farmers. Crafts should be made locally by hand of natural, organic, or repurposed material sourced locally whenever possible. We try our best to maintain diversity at our market. Full time vendors will be given precedence over part-time or guest vendors.

If you would like to submit a request for approval of an additional product or change details of your participation after your application has been approved, please submit your request in writing to the Market Manager.

Full season, visitor, non-profit, and part-time vendor spaces are available. Descriptions of each status and corresponding fees are included in our Rules and Regulations for 2022.

The Westfield Farmers' Market is certified by the Massachusetts Department of Agriculture to participate in the SNAP program and honors SNAP purchases. We hope to continue to offer matching funds based on a private donation by an anonymous donor. SNAP customers purchase tokens which are then redeemed by qualified vendors for cash back the same day. Only SNAP-eligible products may be purchased with SNAP tokens. MDAR Guidelines for Farmers Markets, including a list of qualifying foods, are available on our website at [www.westfieldfarmersmarket.org](http://www.westfieldfarmersmarket.org). Farmers are urged to participate in the SNAP/HIP, WIC and Senior Coupon programs by becoming certified by the MDAR as registered participants.

**PLEASE NOTE MAILING ADDRESS**

Return completed applications to the following address:

Westfield Farmers' Market  
36 Court St  
Westfield, MA 01085

or email them to [farmersmarketwestfield@gmail.com](mailto:farmersmarketwestfield@gmail.com).

Please make checks payable to the Westfield Farmers' Market.

Thank you for your interest

Lisa Zlody  
Manager'  
Westfield Farmers Market  
[farmersmarketwestfield@gmail.com](mailto:farmersmarketwestfield@gmail.com)

**Westfield Farmers' Market at the Episcopal Church of the Atonement  
Summer 2022**

Applicant's Name: \_\_\_\_\_

Name of Farm, Business, or Organization: \_\_\_\_\_

Address of Farm, Business, or Organization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Check to indicate your level of participation (See descriptions of categories in Market Rules and Regulations):

\_\_\_\_\_ Full-time vendor

\_\_\_\_\_ Non-Profit Organization

\_\_\_\_\_ Visiting Vendor

\_\_\_\_\_ Commercial Vendor

\_\_\_\_\_ Part-Time Vendor

Do you process and accept payment through the HIP program? (Check one) Yes \_\_\_\_\_ No \_\_\_\_\_

Are you certified to accept WIC or Senior Coupons? (Check one) Yes \_\_\_\_\_ No \_\_\_\_\_

Information for certification is in the opening cover letter.

The Church has limited parking for vendor vehicles and limited access to power, and vendors requiring power are expected to provide their own power cords.

Do you require access to power? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you require access to your vehicle throughout the market day? Yes \_\_\_\_\_ No \_\_\_\_\_

Please explain.

Please sign the agreement below. Electronic submissions will be considered signed.

I, \_\_\_\_\_, have read and understand the rules and regulations, including the COVID Regulations

**(Print your name)**

for Vendors of the Westfield Farmers' Market at the Church of the Atonement. I agree that as a member of the Market I must abide by these rules or I may be asked to leave.

Registration payment of \$ \_\_\_\_\_ is enclosed. (Payable to Westfield Farmers' Market)

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

**REQUIRED:** Please write on the back, or include an additional sheet to give a description of the product(s) offered. **Non-Profits**, describe the mission of your organization and your purpose for being at the Market. **Full-Time Vendors:** Please indicate your known vacation dates, if any. **Part-Time** and **Visiting Vendors:** Please indicate the frequency and duration of your participation and your anticipated dates. Also, include notes regarding **special requests for site assignments**, a **brief history of your business**, and other information to be used for publicity. Include notes on vacation or participation dates, mission statements, history of your farm or business, and other information to be used for publicity and determining whether or not your business would help fulfill the mission of our Market.